

WiLS Event Cancellation Policy

Created May 2017, last reviewed May 2024



Cancellations for events with paid registration must be made at least two business days prior to the event in order to receive a refund. If a registrant cancels less than two working days prior to the date of the event, the registrant remains responsible for payment; no fees will be refunded.

A substitute may take the place of the original registrant, but either the registrant or their institution is responsible for coordinating and communicating changes to WiLS. Cancellations and/or substitutions may be reported to information@wils.org.

If an event is canceled by WiLS, registrants will be notified and fees will be refunded.