Cooperative Purchasing Advisory Committee (CooPAC) Minutes  
February 21, 2017, 2:00-3:00  
by GoToMeeting

Attendees: Katie Aldrich - Chair (Northcentral Technical College), Julie Blankenburg (Forest Products Library), Noreen Fish (La Crosse Public Library), Cathy Markwiese (Milwaukee Public Library), Melissa Matz (Elmbrook Schools), Cory Mitchell (UW-Stout), Cheryl Nessman (UW-Colleges), Amy Rachuba (Ripon College), Andi Coffin (WiLS), Jeff Brunner (WiLS), Sara Gold (WiLS), Lisa Marten (WiLS), Stef Morrill (WiLS)

Not Attending: Joe Davies, Dana Franco, Diane Kastelic

1. Call to order
   The meeting was called to order at 2:00 PM Central

2. Welcome and introductions
   The Chair asked each participant to identify themselves and name something that makes them happy.
   a. Katie Aldrich – The smell of fresh cut grass.
   b. Amy Rachuba – Riding her bike.
   c. Cheryl Nessman – Being greeted at the door by her yellow lab.
   d. Cory Mitchell – A well-hit golf ball or striking a great library resources deal.
   e. Julie Blankenburg – Pretty Flowers.
   f. Melissa Matz – Taking a hike on state park trails.
   g. Noreen Fish – Warm Sunshine.
   h. Sara Gold – Birds Tweeting
   i. Andi Coffin – Her funny, silly daughter
   j. Stef Morrill – Going outside early in the morning
   k. Cathy Markwiese – Singing.
   l. Lisa Marten – Movie and TV Soundtracks.
   m. Jeff Brunner – His cat.

3. Review agenda
   No changes or additions to the agenda were called for.

4. Approve November 2016 notes
   No additions or changes to the November 2016 notes were called for. Aldrich moves that the notes be approved. Markwiese seconds. Notes approved.

5. Updates from previous meetings
   a. Changes to vendor profiles on WiLS website
      Some changes have been made with how the vendors appear on our website. The goal is to mitigate the number of times that changes need to be made. Other changes include possibly categorizing products which should make comparing products easier. Maybe we should have some discussion with CooPAC to make these vendor entries more valuable and easier to use for WiLS and for members. We don’t know yet when this will roll out because we’re still working on
how the backend will tie in. Once we have an idea of how to move forward, we’ll share a rollout plan. Once we get through the MyWiLS updates and smoothing out the changes there, we’ll be better able to plan the revamp of the vendor pages.

b. **MyWiLS**
   A message was sent on Feb 17th describing what the new MyWiLS will look like. Hopefully it will roll out on Monday, Feb 27th. Marten gave a tour of the new MyWiLS. The new look is neater and more condensed, featuring collapsible fields, sortable fields, and purchase order entry. The new MyWiLS will require individual logins for each person working at each institution.

c. **Statewide purchases**
   Brunner described a potential consortium-wide deal with Credo for their Information Literacy products. A trial period is set for CooPAC in late March. Gold talked about discussions she’s been having with ProQuest in regards to some sort of Statewide deal for Ancestry.com. ProQuest is thinking about how they might price a state-wide offer and WiLS will work to put together funding. ProQuest is doing a K12 ebook proposal and when they’re done with that we expect that they’ll send us a proposal. We’ve included current subscribers in our discussion, knowing that there are libraries that subscribe but the ability to continue to pay is shrinking. We’re hopeful that it will be affordable for the majority of libraries, hopefully to include existing subscribers. Several other products that might be good for state-wide purchase were suggested including Web of Science, Scopus (Elsevier), Mango, Pronunciator, Recorded Books, Milwaukee Journal-Sentinel.

6. **Quarterly survey review**
   Discussion deferred for time.

7. **Reseller agreement review**
   The Reseller Agreement is the document that establishes the relationship between WiLS and a vendor partner. Some changes have been made recently to the document including new language that asks vendors for pricing at least 60 days in advance, a revised stipulation as to what is considered to be an excessive price increase, and language that locks in prices once they’ve been quoted. The question of how group prices change when subscribers drop from the group. We talked about various approaches to dealing with that eventuality, including the necessity of starting early in order to make needed adjustments.

8. **Future directions for cooperative purchasing service**
   Discussion deferred for time.

9. **Adjournment at 3:08 PM.**

**Action Items:**

- Share a rollout plan of future changes to the CooP section of WiLS.org
- Investigate potential state-wide deals mentioned in the notes