

# WiLS Board Member Expectations

*Updated April 2025*

The purpose of the WiLS Board is to provide input to WiLS Executive Director and staff regarding the development of new services and the improvement of existing ones. If elected or appointed to serve on the WiLS Board, the following outlines the expectations for that role.

## General Expectations

- Approach the work with a spirit of innovation, positivity, and respect for fellow board members, WiLS staff, and members.
- Review and monitor plans to ensure goals and mission of the organization are met.
- Review and monitor budget to ensure fiscal accountability and financial health of WiLS.
- Review organizational policies.
- Participate in planning processes.
- Hire, evaluate, advise, and support the WiLS director.
- Hold proprietary and other information in confidence.
- Speak for the Board when authorized to do so.
- Ask for additional information, as needed, to assist with meeting trustee expectations.

## Meetings

- Prepare for meetings by reviewing provided materials.
- Attend and participate in all Board meetings.
- Attend and participate in committee meetings, as appropriate.

## Communications

- Act as an advocate for WiLS and WiLS' services.
- Communicate with various member constituencies about WiLS' services and projects, including at meetings and conferences with those constituents, over email distribution lists, and otherwise as appropriate. WiLS will provide written reports of such services and projects relevant to constituencies.
- Solicit input from members as to the value and effectiveness of WiLS and share with the Board, as appropriate.
- Read and provide input when necessary on WiLS' communications, including its website and newsletters.

